

<b>Te Whatu Ora</b> Health New Zealand Te Matau a Māui Hawke's Bay	<b>POSITION TITLE</b>	Public Health Nurse		
	<b>DIRECTORATE</b>	Whanau & Communities	<b>DEPARTMENT</b>	Wairoa
	<b>REPORTING TO (operationally)</b>	Nurse Manager, Wairoa	<b>REPORTING TO (professionally)</b>	Nurse Manager, Wairoa in partnership with Te Whatu Ora - Hawke's Bay Public Health Nurse Manager
<b>DIRECTORATE RESPONSIBILITIES &amp; DIRECT REPORTS</b>	This role covers the Public Health Nursing Service within the Wairoa Community. Public Health Nurses are highly skilled autonomous practitioners with a unique perspective of the dynamic health status of the community. The role requires sensitivity to cultural and political awareness and the use of primary prevention and health promotion strategies			
<b>PURPOSE OF THE POSITION</b>	Registered nurses utilise nursing knowledge and complex nursing judgment to assess health needs and provide care, and to advise and support people to manage their health. They practise independently and in collaboration with other health professionals, perform general nursing functions, and delegate to and direct enrolled nurses, health care assistants and others. They provide comprehensive assessments to develop, implement, and evaluate an integrated plan of health care, and provide interventions that require substantial scientific and professional knowledge, skills and clinical decision making. Registered nurses are accountable for ensuring all health services they provide are consistent with their education and assessed competence, meet legislative requirements and are supported by appropriate standards. Public Health Nurses are Registered Nurses who work in partnership with clients and their families / whanau and collaborates with the multi-disciplinary team, to provide quality nursing care that is safe, cost effective and in accordance with professional, organisational standards, policy and procedure. Public Health Nursing is a specialised field of nursing practice which covers both Public and Personal Health services. It focuses on health promotion and disease prevention, with particular emphasis on the needs of children and adolescents in the pre-school/school settings.			
<b>KEY DELIVERABLES</b>	The Registered Nurse will practice in accordance with the Nursing Council of New Zealand Code of Conduct and competencies for a Registered Nurse. The Registered Nurse will utilise their nursing knowledge to: <ul style="list-style-type: none"> <li>• Demonstrate knowledge &amp; judgement &amp; is accountable for own actions and decisions, while promoting an environment that maximises health consumer safety, independence, quality of life and health.</li> <li>• Undertake nursing assessments, care planning &amp; evaluation of the health consumer's care, which is responsive to their needs, and which is supported by nursing knowledge, patient/client safety tools and evidence based practice.</li> <li>• Demonstrate effective &amp; therapeutic communication with health consumers &amp; all team members which is clearly documented.</li> <li>• Evaluates the effectiveness of care &amp; promotes a nursing perspective within the activities of the team.</li> <li>• Provide evidence based health education and advice to patients/clients and whanau to enable them to make health choices suitable to their needs and be self-managing.</li> <li>• Ensures documentation is accurate and maintains privacy, including use of assessment tools</li> <li>• Demonstrates responsibility for supporting the learning of others e.g. new staff, graduates, nursing students, kaiawhina, community health workers within the clinical area.</li> <li>• Demonstrates knowledge, skills and attitudes that ensure confident and effective interaction with young people.</li> <li>• Demonstrates knowledge and experience in positive youth development, is equipped with the clinical knowledge and skills relevant to young people's health and wellbeing, and is able to work with others to connect young people to their communities.</li> <li>• Demonstrates knowledge and experience of health promotion and public health strategies and frameworks.</li> <li>• You may be assigned additional portfolios within this role and these will be mutually agreed between yourself and your manager.</li> <li>• Engages in professional development and ongoing maintenance of continuing competence with a professional development recognition programme (PDRP) portfolio, evidenced within 12 months of commencing within the role.</li> </ul>			

<b>HEALTH &amp; SAFETY RESPONSIBILITIES</b>	<p>Te Whatu Ora - ` Hawke’s Bay is committed to maintaining and promoting the health &amp; safety of all its staff, contractors, volunteers and patients. In this role, your duties are:</p> <ul style="list-style-type: none"> <li>• Not to do anything that puts your own H&amp;S at risk</li> <li>• Not to do anything that puts others H&amp;S at risk</li> <li>• To follow all health and safety policies and procedures</li> <li>• To follow all reasonable health and safety instructions</li> </ul> <p>(You have the right to cease work if you believe that you, or others, are at risk of serious harm).</p>	
<b>KEY WORKING RELATIONSHIPS</b>	<p><b>INTERNAL</b></p> <ul style="list-style-type: none"> <li>• Clients/Consumer/Tangata Whaiora</li> <li>• Director of Nursing</li> <li>• Wairoa Health Centre staff</li> <li>• Child Health Leadership team</li> <li>• Other Child Health team members</li> <li>• Wider Organisational team</li> <li>• Medical Officers of Health</li> <li>• Healthy Populations team</li> <li>• Relevant advisory groups/committees</li> <li>• Allied Health Staff</li> </ul>	<p><b>EXTERNAL</b></p> <ul style="list-style-type: none"> <li>• Families/whanau and caregivers</li> <li>• Queen St Practice and other Primary Care providers</li> <li>• Kahungunu Executive</li> <li>• Maori health providers</li> <li>• Pacific Island Health Providers</li> <li>• Non-Government Organisations</li> <li>• Government social support organisations (HNZC, MSD)</li> <li>• Health Hawkes Bay</li> <li>• Schools and their communities</li> <li>• Special Education Service</li> <li>• Oranga Tamariki</li> </ul>
<b>DELEGATION AND DECISION</b>	<p>Registered Nurses practice are responsible for direction and delegation as outlined in the Nursing Council of New Zealand guidelines:</p> <ul style="list-style-type: none"> <li>• Guideline: Responsibilities for direction and delegation of care to enrolled nurses (May 2011)</li> <li>• Guideline: Delegation of care by a registered nurse to a health care assistant (May 2011)</li> </ul>	
<b>HOURS OF WORK</b>	<p>48 hours per fortnight. Permanent role</p>	
<b>EMPLOYMENT AGREEMENT &amp; SALARY</b>	<p>In accordance with the DHB’s / PSA Mental Health and Public Health Nursing Multi Employer Collective Agreement (MECA) Step 1 – Step 8 according to qualifications and experience.</p>	
<b>DATE</b>	<p>January 2023</p>	

## ESSENTIAL CRITERIA

### Qualifications

- Current registration with Nursing Council of New Zealand as Registered Nurse.

### Experience

- At least 3 years clinical experience, must be an authorised vaccinator and a demonstrated high level of clinical expertise and clinical judgement, particularly when working with children and adolescents. Ideally would have family planning experience.
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### Business / Technical Skills

- Holds a current annual practising certificate as Registered Nurse.
- Holds a currently assessed nursing portfolio as assessed via an approved Professional Development Recognition Programme (PDRP)
- Family Planning trained
- Child and Adolescent health related experience
- Demonstrated ability to work within a team.
- Demonstrated time management skills.
- Authorised vaccinator.

### Key Attributes

- Excellent communication skills
- Knowledge of the role of public health in addressing inequalities
- Experience in working with children, youth and their families
- Ability to work autonomously.
- Enthusiasm, initiative, innovativeness and a high degree of flexibility.
- Ability to contribute positively to the multi-disciplinary team.

### Effectively Engaging with Māori

- Demonstrates knowledge and understanding of local tikanga and Māori culture sufficiently to be able to respond appropriately to Māori
- Is visible, welcoming and accessible to Māori consumers and their whānau
- Actively engages in respectful relationships with Māori consumers and whānau and the Māori community
- Actively seeks ways to work with Māori consumers and whānau to maximise Māori experience
- Actively facilitates the participation of whānau in the care and support of their whānau member

**Physical requirements for role:** - Must have a fitness level able to cope with a busy clinical workload in school and community settings

### Vaccination status for role:

Must be fully vaccinated including against COVID 19

## DESIRABLE CRITERIA

### Experience

- Post graduate study, previous and/or planned

### Business / Technical Skills

- Family Planning Standing Orders training
- Knowledge and understanding of health promotion and the Ottawa Charter.
- Knowledge and understanding of community health issues and services.



## Our Vision and Values

*Te hauora o te Matau-a-Māui: Healthy Hawke's Bay*

Excellent health services working in partnership to improve the health and wellbeing of our people and to reduce health inequities within our community.



**HE KAUANUANU RESPECT**  
Showing *respect* for each other, our staff, patients and consumers. This means I actively seek to understand what matters to you.

**ĀKINA IMPROVEMENT**  
Continuous *improvement* in everything we do. This means that I actively seek to improve my service.

**RARANGATE TIRA PARTNERSHIP**  
Working together in *partnership* across the community. This means I will work with you and your whānau on what matters to you.

**TAUWHIRO CARE**  
Delivering high quality *care* to patients and consumers. This means I show empathy and treat you with care, compassion and dignity.