



	<ul style="list-style-type: none"> ▪ Health Service Support services ▪ Hospital Co-ordination Unit ▪ Duty Managers ▪ Chief Nursing & Midwifery Officer 	
DELEGATION AND DECISION	<ul style="list-style-type: none"> ▪ Makes decisions to meet service requirements ▪ contribute in part to administration of the Department and work together to achieve an effective medical service ▪ Works autonomously with a high degree of independence within the unit to achieve the plan and problem solve complex issues as they arise. ▪ Maintains relationships with medical teams ▪ Informed consent will be obtained from all patients in accordance with the Company's policy 	
CLINICAL DUTIES	<p>Outpatient clinics Primary responsibility will be to provide a specialist opinion including diagnosis and management plan, and on-going assessment and management of more difficult clinical problems. To screen and prioritise letters from clinicians.</p> <p>Procedural Lists To undertake gastroenterological interventions such as ERCP – if appropriate (our current gastroenterologist provides this service but this duty can be shared) and endoscopy services and in accordance with established protocols and accepted medical practice.</p> <p>One of our gastroenterologists currently performs all ERCP and stenting procedures but is intended the successful candidate will contribute similar interventional skills (not necessarily ERCP), though if not already experienced in these areas, training will be provided to enhance the department's capacity to provide such interventions</p> <p>Ward Consultations and Referrals To be available for consultation and advice arising from referrals by other Consultants and make provision to be contacted by the junior medical staff regarding patients between 8am and 5pm weekdays.</p> <p>Liaise with other clinical specialists as necessary to maintain optimal patient care.</p> <p>Acute Medical Ward Consultation & On-call Commitments Does not apply</p> <p>Currently an ad hoc voluntary on call arrangement is in place for endoscopy of acute patients (bolus obstruction, UGI Bleeds), and this may at some stage be formalised</p> <p>Best practice Guidelines To work with the Departments of Medicine and Surgery to provide best practice/management guidelines for gastroenterological conditions.</p>	
HOURS OF WORK	80 per fortnight	
EMPLOYMENT AGREEMENT & SALARY	In accordance with the New Zealand District Health Boards Senior Medical and Dental Officers Collective Agreement (MECA) \$161,304 to \$240,000 gross per annum according to qualifications and experience pro rata for hours worked.	
DATE	September 2019	
EXPENDITURE & BUDGET ACCOUNTABILITY	<ul style="list-style-type: none"> ▪ Fiscally and clinically challenging decisions to be made after discussion and in conjunction with colleagues ▪ Expenditure on Theatre supplies and pharmaceuticals will be as cost effective as possible 	

SCOPE & COMPLEXITY

- Works within a specific clinical area within scope of practice specified by HOD
- Perform duties which lie within training and ability and manage patients according to contemporary convention and college guidelines.
- Effectively manage time and prioritise workload to ensure work is completed within the agreed time.
- Maintain the high standards of patient care as set out by the Royal Australasian College of Physicians, and the Australia / New Zealand Society of Gastroenterologists
- Contribute in part to planning, budgeting and administration of the Department and work together to achieve an effective medical service
- Maintain effective interpersonal relationships with staff and patients.

ESSENTIAL CRITERIA

Qualifications

- Must be registered or eligible to be registered as a Medical Specialist with the Medical Council of New Zealand.
- Registered Medical Practitioner by the Medical Council of New Zealand.
- Hold or be eligible to hold Vocational Accreditation for area of specialty.
- Hold current professional indemnity insurance.

Experience

- Extensive experience in health (ideally 10 - 15 years)
- Commitment to ongoing professional and personal learning with a high degree of commitment to the profession.
- Effective listening skills, verbal, non-verbal and written communication skills.
- A commitment as a team leader, to motivate and coordinate staff.
- Motivation to achieve high quality results.
- An ability to accept and delegate responsibility appropriately.
- Ability to manage time effectively and meet deadlines.
- Proven ability to participate in a multi-disciplinary team environment.
- Able to participate in the training and development of medical and nursing staff.

Business / Technical Skills

- Able to demonstrate a high degree of clinical skill.
- Able to provide clinical leadership and advice regarding the development and efficient and effective provision of Gastroenterology services to Health Service Managers, including those involved in planning and funding services.
- Demonstrates an understanding of continuous quality improvement

Leadership Competencies

- Credibility and integrity (embraces professionalism and ethical practice).
- Ability to grasp implications of a situation quickly

Key Attributes

- Effective communication skills
- Open and responsive to patient needs.
- Positive attitude with problem solving focus

DESIRABLE CRITERIA

Experience

- Theatre experience
- Knowledge of the political, legislative or other external influences affecting the health sector

Business / Technical Skills

- Understanding of organisational dynamics and able to work effectively in a complex multi-professional workplace.
- Advanced IT skills



Our Vision and Values

Te hauora o te Matau-a-Māui: Healthy Hawke's Bay

Excellent health services working in partnership to improve the health and wellbeing of our people and to reduce health inequities within our community.



HE KAUANUANU RESPECT
Showing **respect** for each other, our staff, patients and consumers. This means I actively seek to understand what matters to you.

ĀKINA IMPROVEMENT
Continuous **improvement** in everything we do. This means that I actively seek to improve my service.

RARANGA TE TIRA PARTNERSHIP
Working together in **partnership** across the community. This means I will work with you and your whānau on what matters to you.

TAUWHIRO CARE
Delivering high quality **care** to patients and consumers. This means I show empathy and treat you with care, compassion and dignity.

Effectively Engaging with Māori

- Demonstrates knowledge and understanding of local tikanga and Māori culture sufficiently to be able to respond appropriately to Māori
- Is visible, welcoming and accessible to Māori consumers and their whānau
- Actively engages in respectful relationships with Māori consumers and whānau and the Māori community
- Actively seeks ways to work with Māori consumers and whānau to maximise Māori experience
- Actively facilitates the participation of whānau in the care and support of their whānau member

Physical requirements for role:

- Able to kneel
- Able to get 1 knee up on bed
- Able to squat
- Able to raise arms above head
- Able to reach arms out in front
- Able to walk up 2 flights of stairs without stopping
- Able to do at least 3 half press ups (i.e. on knees)

Vaccination status for role:

- Vaccinations as per the current employee immunisation policy including annual influenza vaccination
- Annual influenza vaccination required
- MMR serology, or proof of 2 x MMRs having been given
- Tb questionnaire completed or Quantiferon TB gold result
- Hep B antibody status
- Varicella declaration – either serology or acknowledgement that they have had the disease