

 <b>HAWKE'S BAY</b> District Health Board Whakawāteatia	<b>POSITION TITLE</b>	<b>District Nurse</b>		
	<b>DIRECTORATE</b>	Community, Women and Children	<b>DEPARTMENT</b>	Community Nursing
	<b>REPORTING TO (operationally)</b>	Clinical Nurse Manager - Community Nursing	<b>REPORTING TO (professionally)</b>	Nurse Director – Community Women and Children Directorate
<b>DIRECTORATE RESPONSIBILITIES &amp; DIRECT REPORTS</b>	This role covers the provision of nursing care for patients referred for Community Nursing in the Hawke's Bay District Health Board (HBDHB)			
<b>PURPOSE OF THE POSITION</b>	<p>Registered nurses utilise nursing knowledge and complex nursing judgment to assess health needs and provide care, and to advise and support people to manage their health. They practise independently and in collaboration with other health professionals, perform general nursing functions, and delegate to and direct enrolled nurses, health care assistants and others. They provide comprehensive assessments to develop, implement, and evaluate an integrated plan of health care, and provide interventions that require substantial scientific and professional knowledge, skills and clinical decision making.</p> <p>Registered nurses are accountable for ensuring all health services they provide are consistent with their education and assessed competence, meet legislative requirements and are supported by appropriate standards.</p> <p>The registered nurse works in partnership with patients and their families / whanau and collaborates with the multi-disciplinary team in both the primary and secondary health settings and recognises and supports the delivery of the Hawkes Bay Health Sector vision and demonstrates the values in the workplace.</p>			
<b>KEY DELIVERABLES</b>	<p>The Registered Nurse will practice in accordance with the Nursing Council of New Zealand Code of Conduct and competencies for a Registered Nurse.</p> <p>The Registered Nurse will utilise their nursing knowledge to:</p> <ul style="list-style-type: none"> <li>• Demonstrate knowledge &amp; judgement &amp; is accountable for own actions and decisions, while promoting an environment that maximises health consumer safety, independence, quality of life and health.</li> <li>• Undertake nursing assessments, care planning &amp; evaluation of the health consumer's care, which is responsive to their needs, and which is supported by nursing knowledge, patient safety tools and evidence based practice.</li> <li>• Demonstrate effective &amp; therapeutic communication with health consumers &amp; all team members which is clearly documented.</li> <li>• Evaluates the effectiveness of care &amp; promotes a nursing perspective within the activities of the team.</li> <li>• Provide evidence based health education and advice to patients and whanau to enable them to make health choices suitable to their needs and be self-managing.</li> <li>• Ensures documentation is accurate and maintains privacy, including use of assessment and acuity tools e.g. TrendCare, electronic health records</li> <li>• Demonstrates responsibility for supporting the learning of others e.g. new staff, graduates, nursing students, within the clinical area.</li> <li>• You may be assigned additional portfolios within this role and these will be mutually agreed between yourself and your manager.</li> <li>• Engages in professional development and ongoing maintenance of continuing competence with a professional development recognition programme (PDRP) portfolio, evidenced within 12 months of commencing within the role.</li> </ul>			
<b>HEALTH &amp; SAFETY RESPONSIBILITIES</b>	<p>HBDHB is committed to maintaining and promoting the health &amp; safety of all its staff, contractors, volunteers and patients. In this role, your duties are:</p> <ul style="list-style-type: none"> <li>• Not to do anything that puts your own H&amp;S at risk.</li> <li>• Not to do anything that puts others H&amp;S at risk.</li> <li>• To follow all health and safety policies and procedures.</li> <li>• To follow all reasonable health and safety instructions.</li> </ul> <p>(You have the right to cease work if you believe that you, or others, are at risk of serious harm).</p>			

<b>KEY WORKING RELATIONSHIPS</b>	<p><b>INTERNAL</b></p> <ul style="list-style-type: none"> <li>• Patients/Consumer/Tangata Whaiora</li> <li>• Clinical Nurse Manager / Associate Nurse Manager</li> <li>• Wider department nursing team</li> <li>• Wider Organisational Nursing teams</li> <li>• Chief Nursing and Midwifery Officer</li> <li>• Allied Health Staff</li> <li>• Medical Staff</li> <li>• Other team members</li> <li>• Administration staff</li> </ul>	<p><b>EXTERNAL</b></p> <ul style="list-style-type: none"> <li>• Patients/ Consumer/ Tangata Whaiora</li> <li>• Other service providers</li> <li>• Primary &amp; NGO sector</li> <li>• Rural health providers</li> <li>• Regional / other DHB services</li> </ul>
<b>DELEGATION AND DECISION</b>	<p>Registered Nurses practice are responsible for direction and delegation as outlined in the Nursing Council of New Zealand guidelines:</p> <ul style="list-style-type: none"> <li>• Guideline: Responsibilities for direction and delegation of care to enrolled nurses (May 2011).</li> <li>• Guideline: Delegation of care by a registered nurse to a health care assistant (May 2011).</li> </ul>	
<b>HOURS OF WORK</b>	<p>Casual (as and when required) 0800 – 1630 hrs. Shifts available Monday – Sunday</p>	
<b>EMPLOYMENT AGREEMENT &amp; SALARY</b>	<p>In accordance with the DHB's / NZNO Nursing &amp; Midwifery Multi Employer Collective Agreement (MECA) \$65,652- \$82,957 gross per annum, according to qualifications and experience, pro rata for hours worked (as and when required)</p>	
<b>DATE</b>	<p>January 2021</p>	

## ESSENTIAL CRITERIA

### Qualifications

- Current registration with Nursing Council of New Zealand as Registered Nurse.

### Experience

- Evidence of practicing at Level 3 as per an approved. Nursing Professional Development Recognition Programme (PDRP).
- Three years post graduate experience.
- Unendorsed drivers licence.
- Computer skills.

### Business / Technical Skills

- Demonstrated ability to work within a team.
- Demonstrated time management skills.

### Key Attributes

- Effective communication skills.
- Positive attitude.
- Demonstrated ability to work autonomously

### Effectively Engaging with Māori

- Demonstrates knowledge and understanding of local tikanga and Māori culture sufficiently to be able to respond appropriately to Māori.
- Is visible, welcoming and accessible to Māori consumers and their whānau.
- Actively engages in respectful relationships with Māori consumers and whānau and the Māori community.
- Actively seeks ways to work with Māori consumers and whānau to maximise Māori experience.
- Actively facilitates the participation of whānau in the care and support of their whānau member.

### Physical requirements for role: -

- Night driving.
- Able to drive comfortably for 1 hour at a time.
- Agility
  - Able to kneel
  - Able to get 1 knee up on bed
  - Able to squat
  - Able to raise arms above head
  - Able to reach arms out in front
- Fitness
  - Able to walk up 2 flights of stairs without stopping.
- Strength
  - Able to complete at least 3 half press-ups (if not able to complete press ups, able to lift a 8kg bin of consumables from the floor to waist height and carry this for 50 metres).

## DESIRABLE CRITERIA

### Experience

- IV Certification.
- Competent in wound assessment and treatment.
- Competent in vascular doppler assessment.
- Competent in multi-layer compression bandaging techniques.
- Knowledge of the principals of palliative care.
- Competent in all aspects of urinary catheterisation.
- Working towards post graduate qualification.
- Understanding of the nursing management of long term conditions.
- Knowledge and understanding of the provision of health services in the community environment.
- Knowledge of Primary Health Care provision.
- Holds a currently assessed nursing portfolio as assessed via an approved Professional Development Recognition Programme (PDRP).

### Business / Technical Skills

- Medtech Experience.



## Our Vision and Values

*Te hauora o te Matau-a-Māui: Healthy Hawke's Bay*  
Excellent health services working in partnership to improve the health and wellbeing of our people and to reduce health inequities within our community.



**HE KAUANUANU RESPECT**  
Showing **respect** for each other, our staff, patients and consumers. This means I actively seek to understand what matters to you.

**ĀKINA IMPROVEMENT**  
Continuous **improvement** in everything we do. This means that I actively seek to improve my service.

**RARANGA TE TIRA PARTNERSHIP**  
Working together in **partnership** across the community. This means I will work with you and your whānau on what matters to you.

**TAUWHIRO CARE**  
Delivering high quality **care** to patients and consumers. This means I show empathy and treat you with care, compassion and dignity.