

 <b>HAWKE'S BAY</b> District Health Board Whakawāteatia	<b>POSITION TITLE</b>	<b>Anaesthetic Technician</b>		
	<b>DIRECTORATE</b>	Surgical Directorate	<b>DEPARTMENT</b>	Perioperative Department
	<b>REPORTING TO (operationally)</b>	Charge Anaesthetic Technician	<b>REPORTING TO (professionally)</b>	Charge Anaesthetic Technician
<b>DIRECTORATE RESPONSIBILITIES &amp; DIRECT REPORTS</b>	This role covers the Surgical Directorate and those requiring Anaesthetic Technician involvement in the Hawke's Bay District Health Board (HBDHB) Staff reporting - 0 Direct - 0 Indirect			
<b>PURPOSE OF THE POSITION</b>	To provide appropriate assistance to the Anaesthetist to enable safe clinical management and delivery of patient care			
<b>KEY DELIVERABLES</b>	<p><b>Competent Clinical Competence</b></p> <ul style="list-style-type: none"> <li>○ <i>Demonstrates clinical practice is within the NZATS standards of practice</i></li> <li>○ <i>Scope of practice is within and meets the ANZCA recommendations (PC8 document)</i></li> <li>○ <i>Demonstrates a sound understanding of related patient documentation and completes accurately</i></li> <li>○ <i>Acquires sound knowledge of, and adheres to organisational and unit specific policies and procedures</i></li> </ul> <p><b>Delivery of safe and effective perioperative services in partnership with clinicians</b></p> <ul style="list-style-type: none"> <li>○ <i>Demonstrates responsibility, accountability and commitment in anaesthetic technician practice and to the standard specified by the ANZCA and NZATS</i></li> <li>○ <i>Attends and contributes to ongoing learning opportunities within the unit</i></li> <li>○ <i>Demonstrates individual responsibility for professional development</i></li> <li>○ <i>Contributes to the development of anaesthetic technician knowledge</i></li> </ul> <p><b>Teaching and Coaching</b></p> <ul style="list-style-type: none"> <li>○ <i>Assisting anaesthetic technician trainees, students, and nursing staff to understand the plan of care</i></li> <li>○ <i>Provide technical support to the anaesthetist, intensive care (where appropriate) PACU and theatre nursing team</i></li> <li>○ <i>Demonstrate teaching and learning of specialty with colleagues and other staff</i></li> </ul> <p><b>Quality Practice</b></p> <ul style="list-style-type: none"> <li>○ <i>Maintaining a flexible approach to situations, being able to cope with multiple priorities</i></li> <li>○ <i>Articulating technical and clinical systems that require improvement and assisting with strategy for improvements</i></li> <li>○ <i>Working with ethical guidelines, Code of Health and Disability Service Consumers Rights, NZATS standards, clinical protocols and guidelines and the health records policy</i></li> </ul> <p><b>Patient Safety</b></p> <ul style="list-style-type: none"> <li>○ <i>Demonstrates the use of patient safety mechanisms to identify near misses</i></li> <li>○ <i>Participation in multi-disciplinary meetings and systems</i></li> </ul>			
<b>HEALTH &amp; SAFETY RESPONSIBILITIES</b>	HBDHB is committed to maintaining and promoting the health & safety of all its staff, contractors, volunteers and patients. In this role, your duties are: <ul style="list-style-type: none"> <li>● Not to do anything that puts your own H&amp;S at risk</li> <li>● Not to do anything that puts others H&amp;S at risk</li> <li>● To follow all health and safety policies and procedures</li> <li>● To follow all reasonable health and safety instructions</li> </ul> (You have the right to cease work if you believe that you, or others, are at risk of serious harm).			
<b>KEY WORKING RELATIONSHIPS</b>	<p><b>INTERNAL</b></p> <ul style="list-style-type: none"> <li>▪ <i>Head of Department (HOD) Anaesthetics</i></li> <li>▪ <i>Service Manager</i></li> <li>▪ <i>Charge Anaesthetic Technician and Clinical Nurse Manager (theatre).</i></li> <li>▪ <i>SMO's and RMO's, mainly Anaesthetists, Anaesthetic Registrars and Intensivists.</i></li> <li>▪ <i>Other team members:</i></li> <li>▪ <i>Associate Charge Nurses, nursing staff, care associates, orderlies, students, radiology staff</i></li> </ul>		<p><b>EXTERNAL</b></p> <ul style="list-style-type: none"> <li>▪ <i>Patients and whānau</i></li> <li>▪ <i>Other service providers</i></li> <li>▪ <i>Regional/other DHB services</i></li> </ul>	

<b>DELEGATION AND DECISION</b>	Works under the direction and delegation of Anaesthetists
<b>HOURS OF WORK</b>	80 per fortnight
<b>EMPLOYMENT AGREEMENT &amp; SALARY</b>	In accordance with the APEX Anaesthetic Technicians Multi-employer Collective Agreement according to qualifications and experience.
<b>DATE</b>	September 2019
<b>EXPENDITURE &amp; BUDGET ACCOUNTABILITY</b>	Nil
<b>SCOPE &amp; COMPLEXITY</b>	To provide appropriate assistance to the Anaesthetist to enable safe clinical management and delivery of patient care

## ESSENTIAL CRITERIA

### Qualifications

- Anaesthetic Technician Certification/ Diploma
- Registered with the NZATS
- Registered with the Medical Sciences Council Of New Zealand.

### Experience

- Meeting the standard of practice as identified by the NZATS.
- Experience and/or desire to work in ICU / ED

### Business / Technical Skills

- Up to date CPR certification, IV designation. Up to date Portfolio.

### Key Attributes

- Commitment to patient advocacy
- Respect and sensitivity
- Commitment to quality and excellence
- The ability to value yourself
- Demonstrates competency of practice, requiring selected supervision or assistance where appropriate
- Specific scope of practice
- Presents a professional image

### Effectively Engaging with Māori

- Demonstrates knowledge and understanding of local tikanga and Māori culture sufficiently to be able to respond appropriately to Māori
- Is visible, welcoming and accessible to Māori consumers and their whānau
- Actively engages in respectful relationships with Māori consumers and whānau and the Māori community
- Actively seeks ways to work with Māori consumers and whānau to maximise Māori experience
- Actively facilitates the participation of whānau in the care and support of their whānau member

### Physical requirements for role:

Hawke's Bay DHB Physical Requirements and Vaccination Status Guidelines.

### Vaccination status for role:

Vaccinations as per the current employee immunisation policy including annual influenza vaccination.



## Our Vision and Values

*Te hauora o te Matau-a-Māui: Healthy Hawke's Bay*

Excellent health services working in partnership to improve the health and wellbeing of our people and to reduce health inequities within our community.



**HE KAUANUANU RESPECT**  
Showing *respect* for each other, our staff, patients and consumers. This means I actively seek to understand what matters to you.

**ĀKINA IMPROVEMENT**  
Continuous *improvement* in everything we do. This means that I actively seek to improve my service.

**RARANGA TE TIRA PARTNERSHIP**  
Working together in *partnership* across the community. This means I will work with you and your whānau on what matters to you.

**TAUWHIRO CARE**  
Delivering high quality *care* to patients and consumers. This means I show empathy and treat you with care, compassion and dignity.